

Dirk Lang

Objective

I would like to be part of a winning team. Part of a team that is progressive in Marketing, with New Products and innovative thinking and Operationally excellent, respecting human resources and always providing a positive attitude.

Experience

June 1976 R. Lang Company Richmond, CA

Office help

- Building product catalogs/becoming failure with the products
 - Odd jobs/keeping the floors clean
 - Filing/envelope stuffing
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June 1976 R. Lang Company Richmond, CA

Order Desk / Customer Service

- Taking orders/fulfilling customer needs
 - Purchasing and inventory control / responsible for the Bristolite skylight line
 - Marketing and Advertising
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December 1988 Metz Engineering Emeryville, CA

Purchasing / office manager

- Customer service on Window line (Storm Windows)
 - Overseeing the Research, Design and development of the Tru-Frame Garden Window
 - Office management / Data control and various duties
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March 1989 R. Lang Company Sacramento, CA

Purchasing Agent

- Purchasing/developed a system for purchasing control
 - Inventory Control / developed a system for providing Raw materials to the floor when needed
 - Customer Service Representative / assisted on the Order desk and with Customer Service
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Dec 1994-2011 R. Lang Company Sacramento, CA

Sales Representative

- Outside Sales/Maintained Current Accounts, developed new Accounts
 - Telesales / Developed telesales acquiring leads and developing new business
 - Order quoting / Customer Service
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May 1989-1993 Orange Coast Community College Costa Mesa, CA

- Studied Business, Marketing and Advertising

References

References are available on request.